



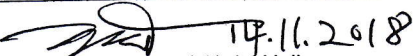
# Export Promotion Bureau

1, Kawran Bazar (4<sup>th</sup> Floor)  
Dhaka-1215



## Request for Application/Quotation/EOI for Selection of Firm/Service Provider for Providing Surveillance Services with CCTV System at DITF-2019 Premises

1	Ministry/Division	Ministry of Commerce
2	Agency	Export Promotion Bureau (EPB)
3	Client Name	Export Promotion Bureau (EPB)
4	Client District	Dhaka
5	RFA/EOI/RFQ for Selection of	Service Provider/Firm for Providing Surveillance Services with CCTV system at DITF-2019 premises at Shere-e-Bangla Nagar, Dhaka
6	RFA/EOI/RFQ Ref No. & Date	26.02.0000.055.44.262.16(Part).39 Date: 14.11.2018
<b>KEY INFORMATION</b>		Surveillance Services with CCTV at DITF-2019 premises
<b>FUNDING INFORMATION</b>		
7	Source of Funds	Self-Financing by EPB
<b>PARTICULAR INFORMATION</b>		
8	RFA/EOI/RFQ Publication date	14.11.2018
9	Last Date & Time for collection of RFA/EOI/RFQ document	Date: 04.12.2018 Time: 12:00 noon.
10	Last Time for submission of Application/EOI/Quotation	Date: 04.12.2018 Time: 01:30 p.m.
11	RFA/EOI/RFQ Opening Date & Time	Date: 04.12.2018 Time: 02:30 p.m.
12	Selling, receiving and opening of RFA/EOI/RFQ document	DITF Secretariat/ Admin. Section, Export Promotion Bureau, TCB Bhaban, 1 Kawran Bazar (4 <sup>th</sup> Floor), Dhaka-1215.
13	Eligibility of Applicant/Quotationer/EOI	Service Provider/Firm fulfilling the qualification & experience, and Terms & Conditions (ToR) shall submit Application/EOI/Quotation together with requisite documents.
<b>INFORMATION FOR APPLICANT</b>		
14	Brief Description of Assignment	Installation & Operation of Surveillance System with CCTV at DITF-2019 premises
15	Qualification and Experience	<ul style="list-style-type: none"><li>- The Firm should be bonafide &amp; established;</li><li>- 05 (Five) years practical experience in surveillance system with CCTV Security Services;</li><li>- Specific experience on similar nature of job : 05 years;</li><li>- Member of competent Professional Association (if any);</li><li>- Work experience with Mega Event like DITF at least of TK. 5,00,000/- (Five Lac);</li><li>- Financially Solvent;</li><li>- Others as per TOR.</li></ul>
16	Documentation required with the Application/Quotation/EOI	<ul style="list-style-type: none"><li>- A duly completed and signed priced RFA/EO/Quotation as per TOR;</li><li>- A valid Trade License</li><li>- TIN certificate backed up by appropriate tax clearance certificate;</li><li>- VAT certificate;</li><li>- Bank Solvency Certificate;</li><li>- Technical Specification &amp; other relevant documents;</li><li>- Documents showing performances &amp; experiences on similar nature of job done with Government/Autonomous Body/Corporation/Company.</li></ul>
<b>CLIENT DETAILS</b>		
17	Name of Official Inviting Application/EOI/Quotation	Abu Hena Morshed Zaman
18	Designation of Official Inviting Application/EOI/Quotation	Secretary, EPB & Director, DITF-2019 Secretariat
19	Address of Official Inviting Application/EOI/Quotation	1, Kawran Bazar (4 <sup>th</sup> Floor), Dhaka-1215
20	Contact details of Official	Tel : +88-02-55013420, Fax: +88-02-9119531, E-mail: secy@epb.gov.bd
21	The Client reserves the right to accept or reject any or all RFAs/EOIs/RFQs/applications.	
22	Surveillance system with CCTV shall have to be at DITF-2019 premises from 09 January 2019 to 08 February 2019 or as desired by the client/EPB.	
23	Detailed information on RFA/EOI/RFQ may be collected from DITF Secretariat/Admin. Section, Export Promotion Bureau, Dhaka.	

  
14.11.2018

Name: Mohammad Abdul Halim

Designation: Assistant Director (Admin.), EPB & Office Secretary, DITF-2019 Secretariat

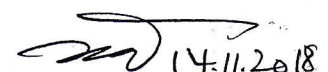
Date: 14.11.2018

Address: Export Promotion Bureau, TCB Bhaban (4<sup>th</sup> floor), 1 Kawran Bazar, Dhaka-1215, Tel: 9144822-24/300

Fax: 9119531, E-mail (Director, DITF): secy@epb.gov.bd

### **Distribution (Not in order of seniority):**

01. Chief Executive Officer, Bangladesh Foreign Trade Institute, 1 Kawran Bazar, Dhaka. For kind information and circulation in their Notice Board.
02. Registrar, Office of the Registrar of Joint Stock Companies and Firms, 1 Kawran Bazar, Dhaka. For kind information and circulation in their Notice Board.
03. Secretary, Trading Corporation of Bangladesh (TCB), 1 Kawran Bazar, Dhaka. For information and circulation in their Notice Board.
04. Secretary, Bangladesh Land Port Authority, 1 Kawran Bazar, Dhaka. For kind information and circulation in their Notice Board.
05. Programmer/Assistant Programmer, Export Promotion Bureau, Dhaka. For kind information and insertion of this Notice into EPB's website: [www.epb.gov.bd](http://www.epb.gov.bd) and DITF's facebook page: Dhaka International Trade Fair-EPB.
06. Notice Board, Export Promotion Bureau, Dhaka.

  
14.11.2018  
Mohammad Abdul HALIM  
Assistant Director (Admin.)  
Export Promotion Bureau